



IEA USE
Nid: _____
Rid: _____

CLASS TRANSFERS / ALL TRANSFERS ARE TO BE IN WRITING / ONE TRANSFER PER CLASS

Name: _____

Home Address: _____

Home Phone: _____ Daytime Phone: _____

Company: _____

Business Address: _____

E-Mail Address: _____

Semester, Workshop, Online or Prelicensing you are currently registered in:

Course Code: _____ Date: _____ AND Mandatory Conf Call: _____
Online Courses Only

Fee Paid: _____ City: _____ Instructor: _____

REASON FOR TRANSFER

Request transfer to:

Course Code: _____ Date: _____ AND Mandatory Conf Call: _____
Online Courses Only

Fee for this course: _____ City: _____ Instructor: _____

IF STUDENT SUBSTITUTION PLEASE INCLUDE A COMPLETED REGISTRATION FORM

Transfer Fee: \$30.00 (non-refundable).

Enclosed check payable to IEA (please attach) OR credit card: American Express, Discover, Mastercard or Visa accepted.

IEA Order Number: _____

Card Number: _____ Exp: _____

Signature: X _____

Mail or e-mail your form with FEE
 to:

IEA
 3611 South Harbor Boulevard, Suite 180
 Santa Ana, CA 92704
 Info@ieatraining.com

Please note that if there is a difference in the course fees, the difference must be included with the transfer fee when making payment. Transfer will be processed when payment is received.

Signature: X _____ Date: _____